

Minutes of September 17, 2009 BRSC Regular Monthly Board Meeting

Board Members Present:

Mark Phillips, Sheryl Putnam, Jim Colby, Dave Northness, Ed Henderson, Rich Colbert, Vivian Klein, Jenny Grunke

Board Members Absent:

Sharon Pointer, Mike Frelleson, Roger Hazelwood

Members in Attendance:

None

Staff Present:

Bill McGrath, MaryAnn Moorhead

Call to Order:

President Phillips called the meeting to order at 6:00 pm.

Approval of July 2009 meeting minutes:

The July 2009 minutes were reviewed. The following corrections to the July 2009 minutes were recorded: Vivian called meeting to order. Ed Henderson was absent.

Vivian made motion to adopt the July 16, 2009 minutes with corrections. Dave seconded the motion. The motion carried.

Membership Report

MaryAnn presented the membership report for July and August 2009. MaryAnn reviewed terminations/new members for July and August 2009. There were 503 total tennis members and 48 total fitness members for July 2009. There were 499 total tennis members; and 45 total fitness members for August 2009.

The benefits of stock holding memberships were discussed as well as how to effectively communicate the value of being a stock holding member.

Manager's Report

Bill presented the manager's report. After a thorough analysis of the use of the BRSC's child care services, it was determined to be in the best interests of the club to outsource child care services to Two by Two Child Care on Cole Road next to BRSC. The members that have been using the child care services have been notified.

Bill has been in discussions with Greg Patton and has scheduled Boise State to play some matches at BRSC in 2010.

A written facilities schedule has been created.

Bill updated the Board on the final numbers for the Miller Tournament held in August. A total of 268 participants played in the tournament for a net income of \$2,906.

Bill has been reviewing the lighting in the club house with Bill Jacobs. It is likely that a modification to the lighting would result significant energy cost savings. Bill will continue to work with Bill Jacobs and will report back to the Board.

A meeting was held with Payne Insurance. The club's insurance coverage was reviewed and updated. A decrease in insurance rates of 7% was negotiated.

Bill has entered into agreements with the two hotels located on Cole Road to receive a financial kick back when the BRSC refers customers.

Bill informed the Board that one member who drew an evening block will be having a combination adult/junior block.

The annual party will be held on Saturday, November 21, 2009. Bill is working with Ken Coffey and Greg Patton to schedule a BSU exhibition match and/or Pro-Am event.

Bill informed the Board that due to some confusion on accepted methods of payment, Active.com will not be handling the block fee payments for Fall. Fall block payments will continue to be accepted in the usual fashion. Bill has been in negotiations with Active.com on their rates. Active.com will be used for Junior bookings, etc. The Board will move forward with using Active.com for block payment collection beginning in January. The Board discussed the need to communicate this new process with members. The fee(s) charged by Active.com were discussed. Bill will perform some additional analysis and research for next month's Board meeting.

Bill shared a letter from Nancy Gordon commending MaryAnn for the new electronic payment process through Active.com.

Idaho Tennis Association has board positions open.

The ceiling on courts 6-7-8 has been completed. The cost was \$25,000.

Committee Reports

Facilities Committee:

Nothing further beyond Manager's Report

Finance Committee:

Jim Colby reviewed the financial statements. Revenue was down for June/July/August but Jim anticipates a positive cash flow for the next 2-3 months. The annual report was received from Harris & Company and is available for review. Adjustments were made in the annual report due to reclassifications on interest and depreciation costs.

Overhead Smash's lease is up for renewal. Bill will be having a discussion with Overhead Smash within the next two weeks on lease renewal.

The tennis pro income and commission structure was discussed. Both the Personnel and the Finance committees will be meeting jointly to review the income & commission structure.

Jim made a motion the financial statements be approved. Dave seconded. The motion carried.

Marketing Committee:

Sheryl deferred to the Manager's Report above for all marketing activities for August 2009.

Personnel Committee:

Results of the Idaho Human Rights Commission inquiry found no probable cause.

Communications Committee:

Ed is meeting with MaryAnn to assist with some additional reporting requested by the Board.

Employee Manual Committee

The employee manual committee is currently in the process of reviewing and updating the employee handbook.

Old Board Business

The By-laws have been updated and copies are available from MaryAnn.

Updating Employee Manual – See committee report above

The court re-numbering system is still under review.

New Business

Roger Hazelwood, Ed Henderson and Mark Phillips' terms are coming to an end. None intend to seek re-election at this time.

Dave Northness and Rich Colbert's terms are coming to an end. They intend to seek re-election.

MaryAnn is preparing Board election ballots. Proxy forms will be separate from the Board ballots to eliminate any confusion. The proxy forms and ballots will be mailed to stockholding members with notice of the annual meeting and instructions.

The annual stockholder's meeting is scheduled for November 19, 2009.

Nominations for open board seats are due October 7, 2009.

Adjournment

There being no further business, Sheryl made a motion to adjourn the meeting. Ed seconded the motion. The motion carried. The meeting was adjourned at 7:25 pm.

Submitted by Sheryl Putnam, Secretary.