

**Minutes of January 21, 2010
BRSC Regular Meeting**

Board Members Present:

Jim Colby, Sheryl Putnam, Rich Colbert, Vivian Klein, Jenny Grunke, Sharon Pointer, Mike Frelleson, Dave Northness, Mike Kirby, Jonathan Bloomer, Jerry Adams

Board Members Absent:

None

Members in Attendance:

Carol Writer

Staff Present:

Bill McGrath, Debbie Schlund

Call to Order:

President Colby called the meeting to order at 6:02 pm.

December 2009 Minutes

The December 2009 minutes were previously approved electronically. No action required.

December 2009 Membership Status Report

Bill McGrath presented the membership report for December 2009. Membership is down by seven (7) full dues paying members from one year ago (December 2008). There were 14 new memberships for the month of December 2009 and 11 new student memberships in December 2009.

Bill also presented the membership numbers for 2009 in graph format as well. There was discussion regarding the number of stock holding members versus non-stock holding members.

Manager's Report

Bill reported that he is now in control of the tennis professional's schedules so that the club can ensure that lessons are being charged for and paid for by members. Additionally, this was required to ensure that the tennis pro's are working an average of 30 hours per week to be in compliance with the BRSC's health insurance policy requirements.

Bill has completed the 2010 master programming calendar. At this time, 50 different events are scheduled. Additional programming will be added throughout the year. A copy of this calendar will be added to the web site. Scheduled programming will be promoted on a monthly basis to inform members of upcoming events.

Bill reported that the work order process is working well.

Bill reported that the BRSC is beginning to receive revenue for the partnerships with Candlewood Suites and Marriott Residence Inn. Many players participating in the Men's National 55 Tournament will be staying at one of these hotels. The BRSC receives \$5 for each room night for players participating in the tournament.

Bill reported that the Junior Winter Classic netted \$2396 in 2009. By comparison, the same tournament netted \$825 in 2008.

Bill reported that the Flex Leagues have started and 52 people are participating. This results in 39 hours of additional court time being purchased.

Bill reported that Men's Night has been a smashing success and that the event fills up on a regular basis. There was discussion about potentially limiting this event to BRSC members or giving BRSC members a priority over non-BRSC members.

Bill reported that Robert Sterk will continue to be involved in some of the tournaments although Bill is running the majority of the upcoming tournaments. Additionally, Robert continues to assist with team tennis and the junior programs.

Facilities Committee

Sharon Pointer and Bill reported that phase 2 of the lighting retrofit project has been completed. An annual savings of \$400 in lighting costs is anticipated.

Bill reviewed the facility replacement list for 2010 with the Board. Items on the 2010 list include resurfacing a minimum of two (2) courts among other items. Bill reported that the pool filtration system is in need of repair as well.

There was discussion regarding renting out the Board room for both members and non-members.

President Colby appointed Sharon Pointer as chair of the facilities committee.

Finance Committee

Mike Frelleson provided the December 2009 financial statement to the Board. The financial statements were reviewed and discussed. Dave Northness made a motion to accept the December 2009 financial statements. Vivian Klein seconded the motion. The motion carried.

President Colby appointed Mike Frelleson as chair of the finance committee with Dave Northness, and Roger Hazelwood as members.

Communications Committee

Vivian reported that improvement is needed in communication with members. Enhancements to the Newsflash were discussed. The 2010 member directory is almost in draft form and ready for review.

President Colby appointed Jerry Adams as chair of the communications committee along with Vivian Klein and Jonathan Bloomer as members.

Marketing Committee

Sheryl Putnam reported that Bill has prepared a draft 2010 marketing plan outlining the various action steps for planned marketing activities. Action steps include: Upgrading the BRSC website; Offering incentives to join BRSC; Networking and building relationships within the Boise community; Using free or low-cost promotional tactics; and increasing business on weekends through programming.

Bill added that he is researching ways to encourage swim memberships. Additional signage outside was also discussed.

Personnel Committee

This item was moved to the end of the agenda.

Employee Handbook Committee

Rich Colbert reported that the committee is $\frac{3}{4}$ of the way done. The committee hopes to have a draft handbook prepared by February 2010 for the review of the full Board.

Old Business

The 4% discount for those members prepaying their annual dues was discussed. It was recommended that any prepayment discount be given regardless of membership classification. Sharon Pointer made a motion to provide a 4% prepayment discount for any prepaid annual dues. The discount will be applied to each type of membership regardless of classification (NTM/Non-NTM). Rich seconded the motion. The motion carried.

New Business

The draft 2010 proposed budget was discussed. Jerry Adams made a motion that the members of the finance committee review the draft budget and provide the full board with a recommendation for approval at the February meeting. Rich seconded the motion. The motion carried.

The Facilities Replacement Fund was discussed under the Facilities Committee report. There was some discussion about reducing the amount paid into the facilities fund every month. It was decided that no change to the amount was warranted at this time.

Bill provided an update on the roof leak in courts 9-12. Bill will arrange for an inspection of the roof as well as a discussion with the contractor regarding the odor that appears to be from the materials used when building the new courts.

Personnel Committee

Vivian reported Bill McGrath's annual performance evaluation is due. Input is requested from each board member. Vivian will collect all written evaluation comments and compile them.

Jonathan Bloomer made a motion to go into executive session at 7:18 pm. Dave seconded the motion. The motion carried.

Sharon Pointer made a motion to come out of executive session. Jonathan seconded the motion. The motion carried. The board came out of executive session at 7:37 p.m.

There being no further business before the Board, Dave made a motion to adjourn the meeting at 7:38 p.m. Seconded by Mike. The motion carried.

Submitted by Sheryl Putnam, Secretary.