

## **Minutes of May 21, 2009 BRSC Regular Monthly Board Meeting**

**Board Members Present:** Sheryl Putnam, Sharon Pointer, Jenny Grunke, Mike Frelleson, Dave Northness, Jim Colby, Roger Hazelwood

**Board Members Absent:** Mark Phillips, Vivian Klein, Rich Colbert

**Members in Attendance:** Susan Clawson

**Staff Present:** Bill McGrath, Maryann Moorhead, Debbie Schlund

### **Call to Order:**

Bill made motion to begin the meeting. Mike Frelleson seconded. The motion carried unanimously. The meeting started at 6:02 pm.

### **Approval of April 2009 meeting minutes:**

The April 2009 minutes were previously approved electronically.

### **Membership Report**

MaryAnn presented the membership report for April 2009. Membership is down 17 members between 2008 and 2009. Given the current economic conditions, the decline in membership is not unexpected. Summer swim memberships will be reflected in the May 2009 Membership Report.

Bill stated that it is important to continue offering additional programming to members to provide a valuable club experience.

### **Manager's Report**

Bill shared a letter with the Board from LeAnn Berry regarding the recent Junior High School Championships that were held at BRSC. The letter praised the staff and thanked BRSC for hosting the event.

Bill reported that he and Melonie met with Sysco Food Services to discuss a BRSC catering menu that will be offered. The new catering menu will be offered to members as part of the mixers in lieu of asking participants to bring a potluck dish. The cost of the mixers will increase to offset the cost of the food.

Bill submitted a bid to the USTA National Office for BRSC to be designated as an Intermountain Section High Performance Training Center for nationally ranked juniors. BRSC is uniquely qualified due to its location, lodging amenities, and the partnership with Boise State University.

Bill will be submitting a bid to the USTA Intermountain Section for the 14's Boys and Girls Sectional Tournament.

Bill met with the teaching professionals on May 11, 2009 to discuss new programming, junior programs and the pros' roles in BRSC events.

The new BRSC website is nearly complete and ready for launch. The new website will provide visibility for the club and will be an excellent marketing tool. The new web site will have an exciting new calendar and will allow for court booking on-line.

MaryAnn completed marketing outreach to juniors and parents of junior players to promote the Summer Camp opportunity.

Bill has obtained a bid for a security alarm system for the building from ADT. ADT originally wired the building.

Bill reported that the Top Gun event continues each Saturday and is going well.

Bill reported that the 1st Spring Junior Challenger was held. A total of 19 juniors attended the challenge and the event was a success.

Bill reported that he has developed a BRSC Member Plus Program that will allow BRSC access for grandchildren of BRSC members for a small monthly fee, based on the number of grandchildren.

## **Committee Reports**

### **Facilities Committee:**

Sharon reported that parts of the parking lot have been replaced. There was discussion regarding the parking lot and the recently completed work.

Sharon reported that the pool will be opening on Saturday, May 23rd. New shelving has been installed in the Pool House. A nacho machine has been purchased and is located inside BRSC in the snack bar. Lounge chairs that require repair have been removed from the pool deck. Ryan will be managing the pool again this Summer. Shem will be managing the swim team. Chadd had to repair the pool pump recently.

A conditional sales agreement with StarTrac that will allow BRSC to make monthly payments for new fitness equipment has been executed. StarTrac was selected based on their price and reputation. The fitness replacement plan will continue provided that membership is holding steady and not declining. The pool cover has been deferred and the replacement of the 4<sup>th</sup> furnace has also been deferred at this time.

Susan Clawson asked about what is being done to address the leaking roofs on the older courts. Bill stated that the roof leak on courts 6-7-8, at the screw holes will be fixed and the insulation repaired.

There was discussion regarding the smell in the newer courts and what might be causing the smell. Bill will investigate and provide a status report.

Susan Clawson asked about the court sweeping schedule. Bill will be creating a regular court cleaning schedule.

There was discussion regarding pool revenue/expenditures and the pool's future as well as past history with the swim team.

### **Finance Committee:**

Jim Colby presented the financial statements for April. There was discussion regarding the amount that is still owed to Petra. The Finance Committee suggested that they meet separately to discuss the final money due to Petra.

Several line items were discussed in length including tournament income and other items that required additional explanation.

Jim Colby made a motion the April financial statement be accepted with correction of depreciation. Roger seconded. The motion carried.

**Marketing Committee:**

Sheryl deferred to the Manager's Report above for all marketing activities for April.

**Personnel Committee:**

No issues in personnel to report

**Communications Committee:**

No communication report.

**Old Board Business**

A draft 2009 budget was presented to the Board for review. Several expense/revenue items were discussed. A revised budget will be drafted and distributed to the Board prior to the next meeting for review/discussion.

**New Business**

Drug screening & testing for new employees was discussed. This topic will be referred to the personnel committee for development of a permanent policy that requires drug screen & testing for all new hires.

Jenny made motion that in the interim, a temporary policy be put into place that informs applicants they have received a conditional offer of employment. The conditional offer of employment will state that a final offer of employment will not be extended until a drug test has been taken and passed by the applicant. Sheryl seconded the motion. The motion carried.

The catering plan was discussed again. Bill reviewed the catering menu from Sysco. Dinners will be available with advance notice.

The fitness replacement plan was discussed again

Dave Northness made a motion to adjourn the meeting. Sharon Pointer seconded. The motion carried. The meeting was adjourned at 7:48 p.m.

Submitted by Sheryl Putnam, Secretary.