



# BRSC POLICIES & PROCEDURES

(As of September 9, 2018)

## MISSION STATEMENT

BRSC is a member-owned Club formed for the purpose of providing athletic and social programs at a moderate cost in a manner that promotes the financial health of the Club. Tennis is its core activity, with an important commitment to swimming, physical fitness, community service, and social activities. BRSC was founded in 1967 as a 501 C-7 private non-profit.

## OPERATING HOURS

Monday through Friday: 6 a.m. – 11 p.m.  
Saturday & Sunday: 7 a.m. – 9 p.m.

*Club will remain open one hour after the last court reservation ends; the Club is closed on Christmas Day and Thanksgiving Day and maintains limited hours (to be posted) on Christmas Eve, Easter, and New Years Eve, and New Years Day. Other holidays may have adjusted hours.*

## MEMBERSHIP AND STOCK PURCHASE REQUIREMENTS

Tennis Members must purchase one share of stock from the Club, or an existing member who is selling stock. Sellers must provide written notice to the Club in order to transfer or sell stock. Stock purchasers may not hold stock without paying dues. Active members may only use the facilities their membership level includes. All memberships require Board of Director approval.

## MEMBERSHIP OPTIONS

**Tennis:** access to entire facility. (PRICES PER MONTH PLUS TAX)

- Family:** \$151.00
- Couple:** \$135.00
- Individual:** \$87.00
- Student:** \$45.00 (\$25.00 initiation fee)

**Fitness:** access to fitness center, classes and pool. (PRICES PER MONTH PLUS TAX)

- Family:** \$67.75
- Individual:** \$36.50

**Pool:** access to pool, fitness center and classes (PRICES PER SEASON PLUS TAX)

- Family:** \$299.00 (\$60 discount if purchased before May 31<sup>st</sup>)
- Individual:** \$199.00 (\$60 discount if purchased before May 31<sup>st</sup>)
- Junior:** \$129.00 (\$30 discount if purchased before May 31<sup>st</sup>)

## MEMBERSHIP DEFINITIONS

**Individual Tennis/Fitness:** One adult.

**Couple Tennis/Fitness:** Two adults or one adult and one dependent child under age 24, residing in the same household.

**Family:** One or two adults & their dependent children under age 24, residing in the same household.

**Student:** Pre-K-12 or full-time college student, under age 24. For collegiate students proof of attendance and class schedule will be required.

**Junior:** Single member who is 12-18 yrs. of age.

**Inactive Tennis:** (for shareholding members only) when moving more than 70 miles from the Club or an injury or illness prevents participation; inactive members can only use fitness facility and must fill out an inactive form, receive approval from the GM, and pay 40% of current dues.

*\$20 fee is charged for any change in membership status.*

## MEMBERSHIP PAYMENT AND GOOD STANDING

A credit/debit card or checking account number will be required for membership. Dues and other incidentals are due in full at the time of purchase and will be automatically charged to the members account. Dues are payable in advance on the 25<sup>th</sup> of each month. Dues not paid by the 25<sup>th</sup> of the following month will be assessed a \$25 late fee and member will not be allowed to access any Club facilities, programs or services. A member having not paid for dues or services for 90 days or greater is not considered to be in good standing. A 4% discount is available for a one-time payment of annual dues when paying via cash or check. There is a \$25 fee for returned checks.

## GIFT CARDS

Gift cards may be purchased & used for the snack bar, court fees, lessons, dues, & other services.

## MEMBERSHIP TERMINATION

Members wishing to terminate membership must give 30 days notice to the Club. Stock can be donated to the Club or sold to a new member through the membership coordinator. Members are required to pay dues during the 30-day notice period.

## GUESTS

- Shareholding members will be allowed to bring a guest to BRSC, at no charge, up to six (6) times per calendar year per membership. After free guest passes are used regular guest fees apply.
- Guests can only use Club services when participating with sponsoring members with the exception of clinics and private lessons.
- Guest fees and other charges (when applicable) will be charged to the sponsoring member's account.
- Guests must sign in at the front desk before using Club facilities.
- Guest fees are \$8 per member sponsored guest, plus applicable court fees.
- Guests are not allowed to reserve courts, or sign up for or substitute in block play.

- Guests are limited to six visits to the Club in a one-year period.
- Guests may participate in clinics or lessons without member sponsorship.

## **CLUB RULES**

- Members must be in good standing to reserve courts, participate in blocks and tournaments, open play, BRSC Team Tennis, or other member-only or non-member events.
- Members and guests must check in at front desk.
- Members must accompany guests at all times.
- Only approved court shoes may be worn on courts (no black-soled or marking shoes).
- Members and guests must be courteous and quiet in all court areas.
- Only BRSC members may book courts. Members have priority over guests for clinics and lessons.
- Reservations for Club services or programs must be cancelled at least 24 hours in advance to avoid the service or program charge for which they were reserved.
- All fees must be paid prior to using Club services and facilities.
- Cell phones must be turned off or silenced while on or near tennis courts.
- Smoking, use of e-cigarettes and chewing gum is prohibited on Club property.
- There is a three-ball limit on all courts excluding designated teaching courts.
- Designated teaching courts are indoor courts 4, 5, 6, and 12 and outdoor courts 6-9.
- Shirts, shoes and appropriate clothing are required at all times (no wet bathing suits allowed in the Clubhouse).
- Pets (other than service dogs) are not allowed in the Clubhouse or on the grounds.
- The Club is not liable for injury, accident, or loss of any personal belongings.
- An adult must supervise children under the age of 12 at all times.
- Profanity, abusive behavior toward staff or members, or damage to facilities is cause for immediate removal from the Club and loss of membership privileges.

## **COURT USAGE (During USTA and Special Events):**

- BRSC's Board of Directors retains the right to designate special events and tournaments.
- Club management will post these events at least 30 days in advance.
- A minimum of six courts (indoors and/or outdoors) will be available to members for "open play" during these designated events. Exceptions to the six-court rule can be made for the Club Championship, tournaments, and other member-only events. The term "open play" does not include tennis instruction.
- Club members participating in USTA may use Club courts if all team members are BRSC Club members. If there are more teams than courts available a lottery system will be used.
- During rain or foul weather, Club USTA teams with home scheduled matches may play indoors at no charge if there are available courts.
- When club teams are considered the away team, USTA matches may be played at the club based on court availability, however court time and guest fees must be paid.

## **TENNIS CLINIC/LESSON POLICY**

- Clinics must be paid for in advance at the front desk.
- Make-ups, refunds, or carry-over to the next session lessons are allowed.
- Players can secure a substitute player to take their place in clinics if substitute plays at same NTRP level and is approved by pro instructor.

## TEACHING AT BRSC

- Only members of the professional staff may teach at BRSC.
- BRSC pros must be approved to teach by the Director of Tennis at his or her discretion.
- The Director of Tennis can revoke teaching privileges at any time.
- Teaching is defined as: tennis instruction, lessons, tips, hints or suggestions, strategies, demonstration, shadowing, repetitive drilling with diagrams, gestures or dialogue; use of cones, lines, or other teaching aids; exchange of information, on and off-court coaching (with or without compensation).

## COURT RESERVATIONS (Outdoor, Indoor and Clay Courts)

- All courts require online, in person, or call in reservation. No exceptions.
- Online reservations will be available 7 days in advance starting at 7 am.
- In person/call in reservations will be available 7 days in advance starting at 7:30 am.
- Weekday courts may be reserved 1 week in advance (1 per day in your name).
- Additional same day court reservations may be made in your name 24 hours in advance to allow other members an opportunity to book courts.
- One advanced reservation per day may be made in your name on Saturday and Sunday. Additional time may be awarded when court availability permits.
- Call-in and in-person reservations are restricted to one court per person calling or present.
- Weekend mornings have defined 1.5-hour time slots at the following times in order to maximize indoor court usage. 7:00, 8:30, 10:00, and 11:30 am.
- Courts requested for less than one hour can only be requested during Super Saver timeslots and can only be reserved on the day of planned play.
- Call in reservations will allow one member to book up to a maximum of three (3) courts at once.
- There is no charge to members for indoor court usage in the summer if all outdoor courts are reserved.
- Courts 6-9 are "sunshine courts" and shirts are optional.
- A parent and child under the age of 18 playing together may pay ½ price for the court if booked on the same day of play.
- Reservations must be cancelled at least 24 hours in advance in order to avoid court fees.
- Clay courts require minor member maintenance prior to play. Members shall sweep the courts and brush the lines with provided equipment.
- Clay court cleaning stations will be provided to remove any clay from your shoes after play.
- There will be no charge for use of clay courts.

## COURT FEES

	SUPER SAVER		PRIME TIME		PEAK TIME	
	1 HOUR	1.5 HOUR	1 HOUR	1.5 HOUR	1 HOUR	1.5 HOUR
<b>TOTAL COURT COST</b>	<b>\$8.00</b>	<b>\$12.00</b>	<b>\$13.00</b>	<b>\$19.00</b>	<b>\$17.00</b>	<b>\$25.00</b>
<i>SINGLES PER PLAYER</i>	<i>\$4.00</i>	<i>\$6.00</i>	<i>\$6.50</i>	<i>\$9.50</i>	<i>\$8.50</i>	<i>\$12.50</i>
<i>DOUBLES PER PLAYER</i>	<i>\$2.00</i>	<i>\$3.00</i>	<i>\$3.25</i>	<i>\$4.75</i>	<i>\$4.25</i>	<i>\$6.25</i>

Indoor court fees will follow the schedule below for the “indoor season” defined as after Labor Day weekend and before Memorial Day weekend.

	6:00 AM	6:30 AM	7:00 AM	7:30 AM	8:00 AM	8:30 AM	9:00 AM	9:30 AM	10:00 AM	10:30 AM	11:00 AM	11:30 AM	12:00 PM	12:30 PM	1:00 PM	1:30 PM	2:00 PM	2:30 PM	3:00 PM	3:30 PM	4:00 PM	4:30 PM	5:00 PM	5:30 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM	8:00 PM	8:30 PM	9:00 PM	9:30 PM
MON-FRI	SUPER SAVER 6-9			PRIME TIME 9-1									SUPER SAVER 1-4			PRIME TIME 4-5:30		PEAK TIME 5:30 – 8:30				SUPER SAVER 8:30 - CLOSE										
SAT	SUPER SAVER 7-9		PRIME TIME 9-4											SUPER SAVER 4- CLOSE																		
SUN	SUPER SAVER 7-9		PRIME TIME 9-CLOSE																													

During the Summer Season (Memorial Day through Labor Day weekends) all indoor courts will be charged at the super saver rate regardless of time of day.

### **BLOCK TIME**

Every fall and winter, 14- and 16-week sessions are available to members for block time participation. These single and doubles blocks are requested by block captains during a lottery session for indoor courts that are available from 7 a.m. – 9 p.m., Sunday through Friday.

### **FITNESS CLASSES**

The Club offers Yoga, Circuit Training, Pilates and Aerobics and other fitness classes at no charge to tennis and fitness members. Classes are posted on the BRSC website ([www.boisetennis.com](http://www.boisetennis.com)) and through weekly member communications. Guests can attend classes for a reasonable fee.

### **SWIMMING POOL**

- Pool membership season is from Labor Day through Memorial Day weather permitting.
- Pool members must register at the pool office (located in pool area) prior to using the pool.
- Shareholding Club members and their houseguests (visitor or out of town company living under the same roof for under 30 days) will not be charged for use of the pool area.
- An adult must accompany children under the age of 12 at all times.
- Bring your own towels as Club towels are for Tennis and Fitness members only.
- Shower before entering the pool.
- Do not enter the pool with open cuts, sores, abrasions, etc.
- Running or disruptive behavior is not allowed.

- Alcoholic beverages must be purchased through BRSC. Outside alcoholic beverages are not allowed.
- Glass or other breakable containers are not allowed in the pool area.
- Please report all accidents to the lifeguard.
- Swim diapers to be worn by all children under the age of three.
- Use of pool is permitted only when lifeguards are on duty.
- Flotation devices are allowed if approved by the lifeguard.
- Violation of pool rules may result in suspension of pool privileges.

## **WEIGHT ROOM**

- Use of the weight rooms is limited to members aged 14 and older.
- Disruptive behavior is not tolerated.
- Machine use is limited to 30 minutes if others are waiting.
- Shirts and proper footwear are required at all times.
- As a courtesy to others, please wipe down the machine after usage.
- Personal training sessions are available with an on-site trainer for a fee.

## **BRSC MEMBER DIRECTORY**

The Club maintains an online member directory, which can be accessed on the BRSC website ([www.boisetenis.com](http://www.boisetenis.com)). Please notify the Club of a new physical address, email address, or phone number. Updates can also be made online through Club Automation.

## **PARKING**

- Daytime parking is limited to BRSC spaces.
- Overflow parking is located behind the Club and adjacent to the swimming pool.
- Evening parking is expanded to adjacent office parking lots (Executive Park & dental offices).
- Employees are required to park in designated areas.

## **MEMBER VIOLATIONS**

- Members, who violate the procedures and policies established by BRSC's Board of Directors, may lose membership privileges.

## **IDAHO TENNIS ASSOCIATION**

For questions regarding USTA leagues, Team Idaho, NJTL, USA Team Tennis, NTRP Computer ratings or other USTA programs, please contact:

Mike Harvey, Executive Director

Idaho Tennis Association

1076 North Cole Road, Boise, ID 83704

Phone (208) 322-5150 Fax (208) 322-5170

E-mail: [idtennis@idtennis.com](mailto:idtennis@idtennis.com)

## **POLICIES**

All BRSC policies and procedures are subject to change by the Board of Directors at any time. Any changes that are made will be duly noted in the Club's online newsletter and Board meeting minutes. Changes will be noted in subsequent Policy and Procedure publications.